MEMORANDUM TO: Directors of Education  
Secretary-Treasurers of School Authorities  
Student Success Leaders

FROM: Kirsten Parker  
Director  
Student Success/Learning to 18 Implementation, Training and Evaluation Branch

DATE: June 4, 2007

SUBJECT: Student Success Annual Action Plans

As you are aware, the Student Success Annual Action Plan is a keystone for leaders and boards in terms of planning, implementation and assessing the progress of the Student Success Initiative. So far this year, Student Success Leaders submitted their plans in November and participated in Board-Ministry discussions about them and their Student Success indicators and updated the plans in February-March. To bring closure to the 2006-07 year, Student Success Leaders are asked to update only the continuum portion of the plan by July 30. This involves choosing and clicking the stage of implementation your board is at in each of the seven program areas. Comments are optional.

By completing the June continuum, SSLs have an excellent opportunity to engage their team members in discussion about progress made or difficulties encountered in each of the key areas of the initiative. It also serves as a catalyst for Student Success programming for the 2007-08 year. The continuum is never used as an evaluation tool by the ministry; it is a planning tool for boards only.

At the end of October 2007, Student Success Leaders will be asked to submit the actual financial expenditures and outcomes for activities incurred in the 2006-07 year. This is consistent with what was requested for the 2005-06 year. Those SSLs who have not yet submitted their financial expenditures and outcomes for activities for 2005-06 should do so by July 30, 2007.
Student Success Leaders will be briefed on specific changes to the 2007-08 Action Plan at the upcoming SSL symposium on June 12-14. The revisions are minor.

In the upcoming year, we will be reviewing the Annual Action Plan process with the view to maintaining the integrity of the planning conducted by the SSLs while also acknowledging board needs. In particular, we have been asked to explore ways of aligning Student Success Action Plans with the Improvement Plans related to literacy and numeracy initiatives for grades K-6. These changes will not affect the 2007-08 Action Plan. More information and consultation will follow.

Thank you for your continued board leadership of the Student Success initiative.

Sincerely,

[Signature]

Kirsten Parker

c: Grant Clarke, Director, Student Success/Learning to 18 Strategic Policy Branch
    Ginette Plourde, Director, French-Language Education Policy and Programs Branch
    Kit Rankin, Director, Field Services Branch
    Regional Managers