MEMORANDUM TO: Directors of Education

FROM: Pauline McNaughton

DATE: September 18, 2014

SUBJECT: DATA COLLECTION - THE WORKPLACE SAFETY AND INSURANCE BOARD COVERAGE FOR STUDENTS IN WORK EDUCATION PROGRAMS - SCHOOL YEAR 2014

Policy Program Memorandum No. 76A, dated September 27, 2000, outlines the Workplace Safety and Insurance coverage available for students in cooperative education and work experience programs. Students on Supervised Alternative Learning for Excused Pupils were also included, where appropriate. Page 7 of the memorandum indicates that the ministry must collect data on a school year basis.

It would be appreciated, therefore, if you would complete the enclosed Forms 63-2088 and 63-2087, as appropriate, and return one copy of each, or a "Nil" report to the Ministry of Education, on or before November 4, 2014.

Please note the ministry requires, as indicated on Form 63-2088, the total board school hours, but we also would appreciate a breakdown of the total number of hours per school.

If you have any questions please contact Agostino Gianvecchio by telephone at (416) 325-2527 or by facsimile at (416) 325-2552.
Please mail all forms to the address shown below.

Agostino Gianvecchio  
Business/Finance Coordinator  
Student Success/Learning to 18  
Strategic Policy Branch  
Ministry of Education  
Mowat Block, 16th Floor  
900 Bay Street  
Toronto, Ontario  
M7A 1L2

Thank you for your assistance in implementing The Workplace Safety and Insurance Board coverage for your students in Cooperative Education and Work Experience programs and for returning your data promptly.

Pauline McNaughton  
Acting Director  
Student Success/Learning to 18 Strategic Policy Branch

Attachments