You recently received a memorandum from Deputy Minister George Zegarac releasing *Creating Pathways to Success: An Education and Career/Life Planning Program for Ontario Schools, Policy and Program Requirements, Kindergarten to Grade 12, 2013* (CPS). Further to that memorandum, you will find information below on:

1. Regional training sessions and funding to support the development and implementation of a comprehensive education and career/life planning program in each elementary and secondary school in Ontario.
2. Reporting requirements related to the funding provided in January 2013 for the implementation of a web-based Individual Pathways Plan.

1.) Regional Training Sessions and Professional Learning Communities
Each board is invited to send eight to ten (8-10) school and/or system leaders to a regional training session on a comprehensive education and career/life planning program based on the policy described in *Creating Pathways to Success*. It is recommended that the Student Success Leader (SSL) and School Effectiveness Lead (SEL) attend, along with a board lead for guidance,
a board lead for special education, a superintendent of program, a school superintendent, and a representative sample of elementary and secondary school principals. A continental breakfast and lunch will be provided.

The following table outlines the dates and venues by region (the exact location details will be provided upon registration). Please forward this invitation to each participant from your board.


<table>
<thead>
<tr>
<th>Region</th>
<th>Date of Event</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>London East</td>
<td>October 16, 2013</td>
<td>Marquis Gardens</td>
</tr>
<tr>
<td>Toronto</td>
<td>October 21, 2013</td>
<td>Oakham House</td>
</tr>
<tr>
<td>Ottawa</td>
<td>October 23, 2013</td>
<td>Centurion Centre</td>
</tr>
<tr>
<td>London West</td>
<td>October 29, 2013</td>
<td>Best Western Stone Ridge</td>
</tr>
<tr>
<td>North Bay/Sudbury</td>
<td>October 31, 2013</td>
<td>Cambrian College, eDome</td>
</tr>
<tr>
<td>Thunder Bay</td>
<td>November 5, 2013</td>
<td>DaVinci Centre</td>
</tr>
<tr>
<td>Barrie</td>
<td>November 7, 2013</td>
<td>Liberty North</td>
</tr>
</tbody>
</table>

In addition to the regional training sessions, the Ministry will provide school boards with funding to participate in regional Professional Learning Communities (PLCs) to share strategies and best practices around the development and implementation of education and career/life planning programs. Each board will receive $10,000 to support their involvement in the PLC and address expenses related to attendance at the regional training session. One school board in each region will receive an additional $15,000 to lead the professional learning community. Further details on boards’ roles and responsibilities will be provided at the regional training session and in the appendices to a Transfer Payment contract that will follow this memo in October.

2.) Reporting Requirements
On December 11, 2012 the Deputy Minister released Creating Pathways to Success, A Preview for Grades 10 to 12 of The New Education and Career/Life Planning Program for Ontario Schools and indicated that the Ministry would be transferring funds to school boards to support the use of a web-based Individual Pathways Plan. On January 8, 2013 you received a memorandum with your board’s allocation of this funding. The funding released through this memo was to be used for data integration between a web-based Individual Pathways Plan (IPP) and the board’s student information system (SIS); implementation, support and upgrading of the web-based IPP; and/or teacher training related to use of the web-based IPP.

As part of the Transfer Payment deliverables, boards were required to describe how the board used the funds and which schools upgraded their IPP tool to integrate the web-based IPP tool with their SIS and course selection processes. Please see the attached reporting template, which must be submitted to the Ministry by October 31st, 2013.
If you have any questions, please contact Sebastian Franks, Senior Policy Advisor, Student Success/Learning to 18 Strategic Policy Branch at sebastian.franks@ontario.ca.

Thank you for your continued commitment to Student Success and to reaching every student.

Sincerely,

Mary Jean Gallagher
Chief Student Achievement Officer
Assistant Deputy Minister
Student Achievement Division

Janine Griffore
Assistant Deputy Minister
French-Language, Aboriginal Learning & Research Division

c: EDU Regional Offices

Attachment: Reporting Template for Implementation of Web-Based IPP