MEMORANDUM TO: Directors of Education

FROM: Rob Andrews
Director
Student Success Learning to 18
Strategic Implementation, Innovation and Support Branch
Student Achievement Division

Richard Franz
Director
Research, Evaluation and Capacity Building Branch
Student Achievement Division

Karen Gill
Director
Curriculum and Assessment Policy Branch
Learning and Curriculum Division

DATE: September 9, 2013

SUBJECT: K-12 Capacity Building in Literacy and Numeracy/Mathematics

The Learning and Curriculum Division and the Student Achievement Division will be hosting fall and spring two day regional K-12 Capacity Building sessions for Literacy and Numeracy/Mathematics in the 2013-2014 school year. These sessions will contribute to the provincial understanding of effective learning and teaching in literacy and numeracy/mathematics.

The overall goal of the sessions is to support school boards in increasing student achievement and closing gaps in literacy and numeracy/mathematics achievement by investigating learning, teaching and instructional leadership.

Using the literacy and numeracy/mathematics goals of Board Improvement Plans for Student Achievement (BIPSA) to focus thinking and inform conversations, school boards and the Ministry will explore ways in which we can refine, change, evolve and increase learning in an ever-changing world. Throughout the sessions, teams will make connections to differentiated instruction, literacy and language acquisition, and numeracy/mathematics grounded in the Paying Attention to Literacy and Paying Attention to Mathematics documents.

We encourage boards to select teams that include:

- **3 System Leaders** with responsibility for leading the improvement of student literacy, language acquisition, and numeracy/mathematics (e.g., curriculum superintendents, Student Success Leaders, School Effectiveness Leaders).
- **2 School Leaders**, who, through shared leadership and forward thinking, collaborate with colleagues in their quest for student success and improved achievement in literacy and numeracy/mathematics (e.g., elementary/secondary principals and/or vice principals).

- **4 Professional Learning Facilitators** with responsibility for facilitating school and board learning plans related to literacy, language acquisition, numeracy/mathematics, differentiated instruction, specialized programs such as aboriginal education, special education (e.g., program coordinators and consultants).

### Dates for Fall Regional Sessions:

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<tr>
<th>Date</th>
<th>Region</th>
<th>Contact for Regional Sessions</th>
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<tbody>
<tr>
<td>September 26-27, 2013</td>
<td>Toronto</td>
<td>Nalini Mistry&lt;br&gt;<a href="mailto:Nalini.Mistry@peelsb.com">Nalini.Mistry@peelsb.com</a>&lt;br&gt;905-890-1010 ext. 2377</td>
</tr>
<tr>
<td>October 1-2, 2013</td>
<td>London East</td>
<td>Morris Hucal&lt;br&gt;<a href="mailto:Hucalm@hwcdsb.ca">Hucalm@hwcdsb.ca</a>&lt;br&gt;905-525-2930 ext. 2950</td>
</tr>
<tr>
<td>October 16-17, 2013</td>
<td>Thunder Bay</td>
<td>Ruth Wilkie&lt;br&gt;<a href="mailto:Ruth_Wilkie@lakeheadschools.ca">Ruth_Wilkie@lakeheadschools.ca</a>&lt;br&gt;807-625-5165</td>
</tr>
<tr>
<td>October 16-17, 2013</td>
<td>Sudbury</td>
<td>Nicole Snow&lt;br&gt;<a href="mailto:Nicole.Snow@sudburycatholicschools.ca">Nicole.Snow@sudburycatholicschools.ca</a>&lt;br&gt;705-673-5620 ext. 212</td>
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<tr>
<td>October 21-22, 2013</td>
<td>London West</td>
<td>Colleen Roulston&lt;br&gt;<a href="mailto:Colleen_Roulston@hpcdsb.edu.on.ca">Colleen_Roulston@hpcdsb.edu.on.ca</a>&lt;br&gt;519-345-2440 ext. 315</td>
</tr>
<tr>
<td>October 29-30, 2013</td>
<td>Barrie</td>
<td>Corinne Creadmille&lt;br&gt;<a href="mailto:Creadmille_Corinne@durham.edu.on.ca">Creadmille_Corinne@durham.edu.on.ca</a>&lt;br&gt;905-666-6356</td>
</tr>
<tr>
<td>November 5-6, 2013</td>
<td>Ottawa</td>
<td>Eleanor Newman&lt;br&gt;<a href="mailto:Eleanor.Newman@eosdn.on.ca">Eleanor.Newman@eosdn.on.ca</a>&lt;br&gt;613-533-6223</td>
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### Dates for Spring Regional Sessions:

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<tbody>
<tr>
<td>April 15-16, 2014</td>
<td>Toronto</td>
<td>Nalini Mistry&lt;br&gt;<a href="mailto:Nalini.Mistry@peelsb.com">Nalini.Mistry@peelsb.com</a>&lt;br&gt;905-890-1010 ext. 2377</td>
</tr>
<tr>
<td>April 23-24, 2014</td>
<td>Barrie</td>
<td>Corinne Creadmille&lt;br&gt;<a href="mailto:Creadmille_Corinne@durham.edu.on.ca">Creadmille_Corinne@durham.edu.on.ca</a>&lt;br&gt;905-666-6356</td>
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<tr>
<td>April 29-30, 2014</td>
<td>London West</td>
<td>Colleen Roulston&lt;br&gt;<a href="mailto:Colleen_Roulston@hpcdsb.edu.on.ca">Colleen_Roulston@hpcdsb.edu.on.ca</a>&lt;br&gt;519-345-2440 ext. 315</td>
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<tr>
<td>May 1-2, 2014</td>
<td>London East</td>
<td>Morris Hucal&lt;br&gt;<a href="mailto:Hucalm@hwcdsb.ca">Hucalm@hwcdsb.ca</a>&lt;br&gt;905-525-2930 ext. 2950</td>
</tr>
<tr>
<td>May 14-15, 2014</td>
<td>Ottawa</td>
<td>Eleanor Newman&lt;br&gt;<a href="mailto:Eleanor.Newman@eosdn.on.ca">Eleanor.Newman@eosdn.on.ca</a>&lt;br&gt;613-533-6223</td>
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May 21-22, 2014  |  Thunder Bay  |  Ruth Wilkie  
|                 |              | Ruth_Wilkie@lakeheadschools.ca  
|                 |              | 807-625-5165  

May 21-22, 2014  |  Sudbury  |  Nicole Snow  
|                 |              | Nicole.Snow@sudburycatholicschools.ca  
|                 |              | 705-673-5620 ext. 212  

Please register your team with the lead board in the near future. The lead board contact for each region will be in touch with you with registration information.

Your board will be reimbursed for travel beyond 100km each way, accommodation and meals outside the venue. If boards choose to bring an expanded team, they may choose to do so at their own expense provided the venue permits and the extra participants are confirmed by the lead board contact at the time of registration.

You are requested to share this information with your respective board team responsible for K-12 capacity building in literacy and numeracy/mathematics.

If you have further questions, please contact:

Kelly Brown  
Manager, Student Success/Learning to 18 Strategic Implementation, Innovation & Support Branch  
Kelly.C.Brown@ontario.ca  

Susan Orchard  
Manager, Curriculum and Assessment Policy Branch  
Susan.Orchard@ontario.ca  

Judith Taylor  
Team Lead, Research, Evaluation and Capacity Building Branch  
Judith.Taylor@ontario.ca  

Thank you for your partnership and commitment to support student achievement across the province.

**Original signed by**  
Rob Andrews  
Richard Franz  
Karen Gill  

CC:  
Grant Clarke, ADM, Learning and Curriculum Division  
Mary Jean Gallagher, ADM, Student Achievement Division  
Kathy Verduyn, Director, Field Services Branch  
Kelly Brown, Manager, Student Success Learning to 18 Strategic Implementation, Innovation and Support Branch  
Susan Orchard, Manager, Curriculum and Assessment Policy Branch  
Judith Taylor, Team Lead, Research, Evaluation and Capacity Building Branch  
Regional Managers, Field Services Branch  
School Effectiveness Leads  
Student Success Leaders  
LNS Field Team Leads  
Lead Board Contacts