MEMORANDUM TO: Directors of Education  
FROM: Joan Fullerton  
DATE: September 11, 2009  
SUBJECT: Regional Curriculum Steering Committee Membership for 2009 - 2010

Each regional office of the Ministry of Education, in collaboration with district school boards, has an established Regional Curriculum Steering Committee. This committee has been composed of up to three representatives from each board.

Knowledge of the curriculum is integral to every ministry initiative related to teaching and learning. Given the Student Achievement Division’s K – 12 approach to board improvement planning, a strategic focus of our work with the Regional Curriculum Steering Committee this year will be to provide support for the coherence and alignment of the various initiatives.

To this end, we are expanding the composition of the committee. This year, each board is invited to have up to 4 representatives on the committee. Boards are invited to send one elementary representative, one secondary representative, the Student Success Lead and a person with system responsibilities for Special Education. The elementary and secondary representatives should have responsibilities related to the requirements of policy documents in your schools and the implementation of curriculum and assessment policies in your system. These representatives will also serve as the Regional Office’s primary board-level contacts for curriculum review.

The meeting dates for the coming year are as follows:

- October 7, 2009  
- November 25, 2009  
- March 24, 2010  
- May 19, 2010
The Ministry of Education will cover the expenses and travel costs of your representatives to attend training sessions and meetings as per Ministry guidelines. Details will be provided at the October 7, 2009 meeting.

Please complete the attached contact information sheet for the 2009-2010 school year and return it to Bob Stones, Education Officer, at robert.stones@ontario.ca by Friday, September 25, 2009.

Upon receipt of the information confirming your board’s Regional Curriculum Steering Committee representatives for 2009 - 2010, further information regarding meetings will be forwarded directly to your representatives by email. Superintendents of Program/Curriculum will be copied as required.

If you require additional information, please contact Bob Stones, Education Officer at 705-725-7156 or robert.stones@ontario.ca.

Thank you for your continued support.

Joan Fullerton
Regional Manager

Attachment