MEMORANDUM TO: Directors of Education
Secretary-Treasurers of School Authorities and Supervisory Officers
FROM: Joan Fullerton
Regional Manager
DATE: October 20, 2009
SUBJECT: Training Sessions for the Revised The Arts, Grades 9-12 Curriculum Policy Documents

This memorandum is to provide you with information about the regional implementation training sessions (Part II) for the revised The Arts, Grades 9-12 curriculum policy documents to be implemented beginning September 1, 2010.

The training session for the Barrie Region is as follows:

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<th>December 1 and 2, 2009</th>
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**December 1:** 9:30 a.m. - 4:30 p.m. *(9:00 a.m. Registration)*

**December 2:** 8:30 a.m. - 3:30 p.m.

Lion’s Gate Banquet Centre
386 Blake Street, Barrie ON

The two day session will be delivered by the ministry curriculum project lead. Participants will be provided with training materials for their own training sessions.

The training session will focus on:

- an overview of the changes in the revised curriculum policy documents;
- a review of the changes in the Achievement Chart;
- considerations for program planning in the revised front matter;
- assessment and evaluation.
District school boards are invited to send up to eight (8) participants for this training. It is recommended that the team of eight includes:

- one board level staff (consultant/coordinator);
- one Principal/Vice Principal;
- one representative with special education expertise, and
- 5 Arts specialist teachers (representing a combination of dance, drama, media arts, music, and visual arts where possible).

Designated board contact people are asked, whenever possible, to make arrangements for their implementation team to participate in the training session Part II. In order to be able to make more effective use of the face-to-face time in the training session it is expected that those members of the school board team who do not participate in the Adobe Connect training session (Part I) for the revised The Arts, Grades 9-12 curriculum will view the online recording of the Part I training session. Curriculum Services Canada (CSC) will send information and a link to this recording to your school board’s designated contact person for the Adobe Connect training session to share with their team. If your school board team will not be participating in any of the Adobe Connect training sessions you may obtain the link for the website from CSC by contacting Aarthi Vig at AVig@curriculum.org or by phone at 416-591-1576 x231 after October 21, 2009.

Each school authority that has a secondary program and each faculty of education are invited to send a representative to one of the regional implementation training sessions (Part II).

Note: Where possible, it would be helpful if at least two members of the school board team, as well as the school authority and faculty of education representatives, could bring laptop computers to the training session.

The Ministry of Education will provide copies of the revised curriculum policy documents for the training session. In addition, the ministry will reimburse participants for the cost of:

- Travel (at the rate of $.40 per kilometre);
- Hotel accommodation if necessary (for participants travelling 100 kilometres or more one way from the site, as calculated by using Mapquest from the home address to the location of the training session);
- For those requiring accommodation, one supper meal for the night of accommodation ($20.00 per meal). Breakfast and lunch will be provided during the training session for all participants; and
- Supply teacher coverage, where required to cover classroom teachers, is at the board’s per diem rate.

Attached to this memorandum is a registration form (Appendix A), as well as an expense form template (Appendix B) that is to be completed separately by the board, for the training session. On the registration form, please identify your board’s contact person for the training session and enter the names of your representatives who will attend the training. The registration forms are to be returned to the Barrie Regional Office no later than November 16, 2009, to the attention of Bob Stones, Education Officer.

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After the training session has been completed, please have your board’s contact person complete the expense claim for the training session. Each completed claim form must be attached to an official board numbered invoice for the individual training session. The invoice must include the following information:

- the name and dates of the training session;
- location of the session;
- total invoice amount for the session (details attached).

The invoice should be signed by an official of the board. All information must be completed on the expense claim form attached to this memorandum.

Please forward a hard copy of the completed invoices and expense claims for the training session to the attention of Bob Stones, Barrie Regional Office no later than January 8, 2010. If you require further information or clarification, please contact Bob Stones, Education Officer, at 705-725-7156 or 1-866-632-1602 or by email at Robert.Stones@ontario.ca.

Your continued co-operation and support is appreciated as we move together in implementing the revised Ontario Curriculum.

Joan Fullerton
Regional Manager

Attachments