MEMORANDUM TO: Directors of Education  
Secretaries and Supervisory Officers of School Authorities

FROM: Stephen Simard  
Acting Regional Manager

DATE: October 12, 2007

SUBJECT: Regional Steering Committee 2007-08 Representation

The Curriculum and Assessment Branch, and the Student Success/Learning to 18 Implementation, Training and Evaluation Branch of the Ministry of Education have acknowledged the important role of the Regional Steering Committee in the successful implementation of curriculum policy reform across the province.

Once again, the Ministry of Education is providing funding to support a Regional Steering Committee that would permit one elementary representative, as well as one secondary representative and the Student Success Leader to attend three to four regional meetings during the school year. Representation from the elementary school authorities should be decided by the appropriate supervisory officers.

As has been the practice in previous years, the Ministry of Education will cover the expenses and mileage costs of your three representatives, at the ministry rate of reimbursement, to attend training sessions and meetings. The format for the meetings will be established through discussion at the regional level.

The Regional Steering Committees will continue to serve a very important liaison role for the 2007-08 school year. As we continue to implement and refine the new curriculum and programs, your board’s representative on the Elementary and Secondary Regional Steering Committee should be a staff member who has overall responsibility for the implementation of curriculum and assessment policies. The representative will speak on behalf of the senior administration of your board at Regional Steering Committee meetings. It is the expectation of the Ministry of Education that these representatives will be available to:

• Attend all training sessions regarding curriculum, policies, assessment practices;
• Attend the Regional Steering Committee meetings (approximately three in the 2007-08 school year);
• Be the regional office’s primary board-level contacts for the board’s staff training.

Please confirm your board’s elementary and secondary representation on the Regional Steering Committees for the 2007-08 school year by completing and returning the attached form to Carmen Turcot at carmen.turcot@ontario.ca by Thursday, October 18, 2007. Upon receipt of the information regarding your board’s representation for 2007-08, further information regarding meetings will be forwarded directly to your representatives by email.

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Please contact Carmen Turcot at (705) 497-6887 or 1-800-461-9570 ext. 6887 with any questions related to the Regional Steering Committees.

Thank you for your continued support of this initiative.

(Original signed by)

Stephen Simard

Attachment

c: Kit Rankin, Director
   Field Services Branch