MEMORANDUM TO: Directors of Education

FROM: Bruce Drewett
Director
Leadership Development and School Board Governance Branch

DATE: November 2, 2016

SUBJECT: Director’s Annual Report

I am writing to provide you with information on the requirements for the Director’s Annual Report (DAR). As required by section 283(3) of the Education Act, your report must be submitted at the first meeting of the board of trustees in December.

There have been no changes to the ministry’s requirements for the content of the report, which must include the following:

- the board’s multi-year plan, including its multi-year strategic objectives;
- the progress the board has made against its strategic objectives in the previous school year; and
- actions the board is taking in those strategic priority areas where goals are not being met.

The posting of your report on the board’s website, on or before January 31st, 2017, will satisfy the requirement for submitting the report to the Minister.

As you prepare your report, we are electronically providing you with EQAO results for the 2015-2016 academic year.

Please contact me if you have any questions.

Original signed by:

Bruce Drewett