MEMORANDUM TO: Directors of Education
Superintendents of Programs

FROM: Laurie Leblanc
Assistant Deputy Minister
Employment and Training Division
Ministry of Training, Colleges and Universities

Mary Jean Gallagher
Assistant Deputy Minister
Student Achievement Division
Ministry of Education

Raymond Théberge
Assistant Deputy Minister
French Language, Aboriginal Learning and Research Division
Ministry of Education

DATE: May 27, 2011

RE: Ontario Youth Apprenticeship Program (OYAP) 2011-12

The goal of the Ontario Youth Apprenticeship Program (OYAP) is to increase the number of students completing high school and the number of youth participating in apprenticeship. In 2010-11 there are over 25,000 OYAP students exploring career opportunities in the skilled trades, engaging in studies related to their pathway, and preparing for a smooth transition to postsecondary education and training. We wish to acknowledge our appreciation of the efforts of board OYAP Coordinators who work closely with these students to ensure their success.

This memo is to advise you that funding for OYAP programs for 2011-12 remains at this year’s level of $8.25M and therefore the board’s OYAP funding for 2011-12 is unchanged.

The Ministry of Training, Colleges, and Universities (MTCU) has been working to ensure continuous improvement in OYAP. As part of the revision of the OYAP business plan process, the aim is to have signed contracts in place before the start of the school year. This requires a change to the submission date for the 2011-12 OYAP Planned Participation report and the 2011-12 Financial Plan. These sections of the 2011-12 OYAP Business Plan are now due Monday, June 13, 2011 to the MTCU Service Delivery Branch. The remaining sections of the 2011-12 OYAP Business Plan will be due Monday, September 30, 2011 to the MTCU local Apprenticeship regional office and the EDU regional office.
In addition, to align with school boards’ audit process, the 2010-11 Year End Financial Report and the remaining sections of the 2011-12 OYAP Business Plan are now due **November 30th, 2011** to the MTCU local Apprenticeship regional office and the EDU regional office.

If you have any questions related to the OYAP business planning process, please contact your local MTCU Apprenticeship Service Delivery Manager or your EDU regional office Education Officer with the lead for OYAP.

The two ministries will continue to work together and, in collaboration with OYAP Coordinators, address issues regarding implementation of the EOIS-APPR registration system in district school boards.

Please share a copy of this memo with superintendents of program and any other staff who will find this information useful. In conclusion, thank you again for all your efforts to support the success of OYAP students.

Sincerely,

**Original signed by**

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c: OYAP Coordinators
MTCU Apprenticeship Regional Leads
EDU Regional Office OYAP Leads