DATE: May 30, 2008

MEMORANDUM TO: Directors of Education
Supervisory Officers and Secretary-Treasurers of School Authorities
Student Success Leaders
MISA Leaders
OnSIS Contacts

FROM: Don Young
Director, Information Management Branch

SUBJECT: OnSIS Adult and Continuing Education Data Collection

On March 31, 2008, Ministry staff met with school board staff, including representatives of the Association of Adult and Continuing Education School Board (CESBA), to discuss ways of improving the submission of adult and continuing education data through OnSIS.

Based on feedback from this meeting, the Ministry will not require school boards to report adult and continuing education data through OnSIS for 2005-06 and 2006-07. This exemption applies only to pupils enrolled in continuing education credit courses.

Please note that beginning in June 2008, school boards will be required to report adult and continuing education credit data through OnSIS for the 2007-08 school year. In order to assist boards with the reporting of continuing education credit course data to OnSIS for the June 2008 collection, enhancements have been made to the OnSIS application. The enhancements will be communicated to OnSIS contacts through the June OnSIS Operational Note.

Thank you for your attention to this matter. If your staff have any questions or concerns they may contact Debbie Stern, OnSIS Manager, at onsis.sison@ontario.ca or by calling OnSIS at 416-212-6366 or 1-888-275-5934.

Sincerely,

Original Signed By

Don Young
Director
Information Management Branch

C: Grant Clarke, Director, Student Success/Learning to 18 Strategic Policy Branch
Ginette Plourde, Director French Language Education Policy and Programs Branch
Ontario Association of Adult and Continuing Education School Board Administrators