Memorandum To: Directors of Education  
Supervisory Officers and Secretary-Treasurers of School Authorities  
Principals of Elementary Schools  
Principals of Secondary Schools  
Principals of Provincial and Demonstration Schools

From: George Zegarac  
Deputy Minister

Date: March 19, 2014

Subject: School Board Policies on Concussion: Policy/Program Memorandum (PPM) No. 158

Please find attached Policy/Program Memorandum (PPM) No. 158 entitled School Board Policies on Concussion, which comes into effect on January 30, 2015.

The PPM provides direction to school boards to develop and implement policies that create awareness of the seriousness of concussions, along with strategies for the prevention of concussions and the identification and management of diagnosed concussions, and training for school board staff.

The ministry will provide supports for school boards and schools to assist in the development and implementation of PPM 158. These supports include Adobe Connect sessions on concussions for boards with follow-up face-to-face support sessions if needed, ongoing access to the Ontario Physical Education Safety Guidelines on concussions, and educator-specific resources on the Ontario government's website at www.ontario.ca/concussions.

Please share this PPM with your superintendents and principals. If there are any questions relating to the PPM, please contact your ministry regional office.

Sincerely,

George Zegarac
Deputy Minister
Enclosure: Policy/Program Memorandum (PPM) No. 158: *School Board Policies on Concussion*

c: Barry Pervin, Assistant Deputy Minister  
Leadership and Learning Environment Division
Grant Clarke, Assistant Deputy Minister  
Learning and Curriculum Division
Janine Griffore, Assistant Deputy Minister  
French-Language, Aboriginal Learning and Research Division
Jim Grieve, Assistant Deputy Minister  
Early Years Division
Mary Jean Gallagher, Assistant Deputy Minister  
Student Achievement Division

Managers  
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Minister’s Partnership Table