MEMORANDUM TO: Municipal Treasurers/Clerk-Treasurers
Directors of Education
Secretary/Treasurers of School Authorities

FROM: Nancy Naylor
Assistant Deputy Minister
Business and Finance Division

DATE: March 31, 2008

SUBJECT: 2008 Proportions of Enrolment for purposes of Education Act, subsections 238(2) and 257.8(3)

The Ministry of Education is required to publish, for each common jurisdictional area, the proportion of enrolment between school boards by municipality. These proportions, which are updated annually, are to be used by municipal clerks and treasurers to distribute taxes on business property (ie. commercial, industrial and pipeline), payments in lieu or any other rateable property which does not have designated tax support to school boards. The proportions to be used for 2008 are attached as Table A. School boards who are responsible for collecting taxes in unorganised territory are also required to use these proportions as listed in Table A.

As required under the Education Act, this table will be published shortly in The Ontario Gazette. Please note, The Ontario Gazette is the official Government of Ontario publication for all government notices.

The Ministry of Finance is responsible for setting tax rates for education. For the March 31st payment, section 257.11(1) of the Education Act requires municipalities to pay 25% of the previous calendar year (2007) amount levied for education taxes. On June 30, the amount of the payment is to be 50% of the amount to be levied for the current calendar year less the March 31st payment. The September 30th payment is to be 25% of the amount levied for the current calendar year and the December 15th payment is to be the balance owing for the current calendar year. Please note that because the March 31st payment is based on the previous year, the enrolment share proportions on Table A do not come into effect until the June 30th payment. Boards and municipalities can also arrange for a different instalment payment schedule by entering into an agreement as defined under section 257.11(5) of the Act.
If you have any questions, or require additional information, please contact Robert Byers at (416) 325-2036.

Nancy Naylor  
Assistant Deputy Minister  
Business & Finance Division  

Attachment  

cc. District School Board Superintendents of Business  

Dana Richardson, Assistant Deputy Minister, Local Government and Planning Policy Division, Ministry of Municipal Affairs and Housing  
Elizabeth McLaren, Assistant Deputy Minister, Municipal Services Division, Ministry of Municipal Affairs and Housing.  
Michael Ptolemy, Acting Director, Municipal Finance Branch, Ministry of Municipal Affairs and Housing.  
Michael Ptolemy, Manager, Tax & Revenue Policy Section, Ministry of Municipal Affairs and Housing.  
Siram Subrahmanyan, Assistant Deputy Minister, Provincial Local Finance Division, Ministry of Finance.