Memorandum To:

- Directors of Education
- Supervisory Officers and Secretaries of School Authorities
- Principals of Elementary Schools
- Principals of Secondary Schools
- Principals of Provincial and Demonstration Schools

From: George Zegarac
Deputy Minister

Date: June 21, 2013

Subject: Use of Copyright-Protected Works for Education: Policy/Program Memorandum No. 157

Please find attached the Policy/Program memorandum (PPM) No. 157 entitled *Use of Copyright-Protected Works for Education*, which comes into effect immediately. This PPM is pursuant to the *Copyright Modernization Act, 2012*, which received Royal Assent on June 29, 2012. The PPM is also pursuant to the Supreme Court of Canada’s decision of July 12, 2012, that clarified that educators may copy “short excerpts” of copyright-protected works for students in their classes, in accordance with the fair dealing provisions in the *Copyright Act*.

The PPM provides the recommended guidelines that describe the conditions and limits of fair dealing for education. It also describes the roles and responsibilities of school boards regarding the educational use of copyright-protected works in compliance with the *Copyright Act*, including uses that are outside permitted provisions. The PPM also provides recommended compliance strategies for boards.

Please share this PPM with your superintendents and principals. If there are any questions relating to the PPM, please contact your ministry regional office.

Sincerely,

George Zegarac
Deputy Minister
Enclosure: Policy/Program Memorandum (PPM) No. 157: Use of Copyright Protected Works for Education

c:

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