MEMORANDUM TO: Directors of Education, District School Boards  
Supervisory Officers/Secretary Treasurers, School Authorities  
Chief Financial Officers/Business Supervisory Officers  
Director, Provincial Schools Branch

FROM: Paul Anthony  
Director, Teaching Policy and Standards Branch

DATE: January 7, 2010

SUBJECT: January Update – NTIP/Teacher Development Initiatives

New Teacher Induction Program (NTIP)

Last year’s optional teleconferences received very positive feedback from many school boards. For this reason the Teaching Policy and Standards Branch (TPSB) has decided to offer these supports again in 2009-10.

Please register at:  http://www.surveymonkey.com/s/ZCHZBDJ by Friday, January 22nd. Boards are invited to include as many participants as they would like but, since the number of lines is limited, if possible, limit their participation to one site with one designated person as the spokesperson. Please note that spaces will be filled on a first come basis and registration will close on January 22nd. Boards have the option of participating in one or more of these tele/web conferences. Additional sessions will be provided if numbers warrant them.

Optional NTIP Support Teleconferences(T)/Webconferences(W)

<table>
<thead>
<tr>
<th>Topic</th>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>(W)  - Toronto Catholic DSB NTIP Data Tracking System</td>
<td>Wednesday February 24, 2010</td>
<td>10:00 am – 11:30 am</td>
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<tr>
<td>(T)  - Classroom Observation/Demonstration Classes</td>
<td>Wednesday March 3, 2010</td>
<td>10:00 am – 11:30 am</td>
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<tr>
<td>(W)  - Mentor Training – Level Two</td>
<td>Tuesday March 23, 2010</td>
<td>2:00 pm – 3:30 pm</td>
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<tr>
<td>(T)  – Principal Engagement in the NTIP</td>
<td>Wednesday March 24, 2010</td>
<td>10:00 am – 11:30 am</td>
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### Teleconferences for French-language School Boards

| (T) – Data Tracking and Classroom Observation | Wednesday March 10, 2010 | 9:30 am – 11:00 am |
| (T) – Mentor Training – Level 2 and Principal Engagement | Thursday March 25, 2010 | 1:30 pm – 3:00 pm |

### Reporting NTIP Notations to the Ontario College of Teachers

It has come to our attention that some new teachers have not yet received a notation on their Certificate of Qualification after completing the program. In accordance with legislation, boards must submit the names of all new teachers who complete the NTIP to the Ontario College of Teachers (the College) within 60 calendar days of their second *Satisfactory* Teacher Performance Appraisal (TPA) rating (refer to section 272 of the Education Act). The Ministry will be following up with boards to ensure that this requirement is being met.

### Beginning Long-Term Occasional (LTO) Teachers

As of 2009-10, all boards are to offer all three induction elements of the NTIP (orientation, mentoring and professional development) to their beginning long-term occasional (LTO) teachers. For the purposes of the NTIP, a beginning long-term occasional teacher is defined as follows: a certified occasional teacher who is in his or her first long-term assignment, with that assignment being 97 or more consecutive school days as a substitute for the same teacher. To further clarify, e.g., if a teacher has had two previous long-term occasional assignments of 30 days and 75 days and the third assignment is 97+ days, it is at this point that she/he will be eligible for the NTIP induction elements.

### Teacher Performance Appraisal (TPA)

As referenced in the September Update Memo, the Ministry is collecting data on the implementation of the TPA and its effective practices as part of the Review and Support Strategy. Thank you in advance for your support on this initiative.

### Teacher Leadership and Learning Program (TLLP)

Final selections for the 2010-11 TLLP will be made by the Teacher Learning and Leadership Committee, which is a joint Ministry-teacher federation committee, and decisions will be communicated to applicants and their boards in February 2010. Project leaders for selected projects will be required to attend the Leadership Skills for Classroom Teachers training session in Toronto on May 6 and 7, 2010.

The Ministry will soon be posting an archive of completed TLLP projects for past cohorts on its website. This archive will contain at-a-glance information about each project, including the contact information of the project leads. Further information about the archive will be provided in a separate communication to boards.

Sincerely,

*(original signed by)*

Paul Anthony  
Director, Teaching Policy and Standards Branch
c. Designated NTIP Superintendents
NTIP Program Contacts
Designated TPA Superintendents

Barry Pervin, Assistant Deputy Minister
Instruction and Leadership Development Division

Raymond Théberge, Assistant Deputy Minister
French Language, Aboriginal Learning and Research Division

Ginette Plourde, Director
French Language Education Policy and Programs Branch

Kit Rankin, Director
Field Services Branch

Gene Lewis, General Secretary
Elementary Teachers’ Federation of Ontario

Marshall Jarvis, General Secretary
Ontario English Catholic Teachers’ Association

Wendy Bolt, General Secretary
Ontario Secondary School Teachers’ Federation

Rhonda Kimberley-Young, Secretary-Treasurer
Ontario Teachers’ Federation

Réjean Laroche, Executive Director
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Council of Ontario Directors of Education (CODE)
Ontario Public Supervisory Officials’ Association (OPSOA)

Mike Benson, Executive Director
Ontario Principals’ Council (OPC)

Dan Tighe, Executive Director (Interim)
Catholic Principals’ Council of Ontario (CPCO)

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Ontario Catholic Supervisory Officers' Association (OCSOA)

François Massé, President
Association des gestionnaires de l'éducation franco-ontarienne (AGEFO)