We are pleased to provide you with specific information about funding and related requirements for the investment to enhance elementary school library collections for 2008-09. This memorandum is further to our August 8, 2008 correspondence in which you were updated on the ministry’s process regarding the September 2007 commitment by the Premier.

The Elementary School Library Investment will provide an additional $15 million for board and school purchase of library books and/or print equivalents as well as related value-added services in the 2008/2009 fiscal year. This investment is in addition to education funding provided through the Grants for Student Needs (GSN) and is not to replace base funding that school boards, school authorities and Provincial Schools regularly allocate to their elementary school libraries.

It is expected that district school boards, school authorities and Provincial Schools will use this funding to enhance their elementary school library collections with materials to engage their students.

This investment has specific purchasing and reporting requirements, which can be found in Appendix A attached to this memo.

**Funding Allocation**

The 2008-09 allocation under this investment for

(name of District School Board or School Authority ) is:

$ .00
It is expected that district school boards, school authorities and Provincial Schools will receive funds for this investment ($15 million) by the end January.

**Transfer Payment Agreement (TPA)**

Please find attached to this memo a Transfer Payment Agreement for the Elementary School Library Investment. Please courier two originally signed versions of the TPA **no later than February 6, 2009** to:

James Wheeler  
Elementary School Library Investment – Resources  
Ministry of Education  
20th Floor, Mowat Block  
900 Bay Street  
Toronto ON M7A 1L2

Once the TPA has been signed by the ministry signatory, one copy will be returned to the board or school authority. Failure to remit two copies of signed TPA and one electronic copy by February 6, 2009 may impact your board / school’s allocation of the investment.

Thank you for your support in implementing the Elementary School Library Investment. We know that all elementary students in Ontario will benefit from your commitment to this initiative.

Grant Clarke         Dominic Giroux

Attachments:
1. *Guidelines for the Enhancement of Elementary School Library Collections*
2. Transfer Payment Agreement including the Service Level Agreement (Schedule C)

cc. Kit Rankin, Director, Field Services Branch  
Superintendents of Business and Finance