MEMORANDUM TO:  Directors of Education

FROM:  Joan Fullerton

DATE:  August 22, 2011

SUBJECT:  Regional Curriculum Steering Committee Membership
For 2011-2012

Each regional office of the Ministry of Education, in collaboration with district school boards, has an established Regional Curriculum Steering Committee (RCSC). Because knowledge of the curriculum is integral to every ministry initiative related to teaching and learning, including school and board improvement planning, the strategic focus of the RCSC is on supporting coherence and alignment among the various ministry initiatives from Kindergarten to Grade 12.

The Barrie RCSC will meet three (3) times in 2011-2012. The meeting dates are:

- Thursday, October 27, 2011
- Thursday, February 23, 2012
- Thursday, May 24, 2012

As in the past, each district school board is invited to send a team of up to five (5) representatives to each meeting. It is suggested that each team include:

- one elementary curriculum representative;
- one secondary curriculum representative;
- one representative with system Special Education responsibilities;
- the Student Success Lead;
- the School Effectiveness Lead.

The elementary and secondary curriculum representatives should have responsibilities related to the requirements of policy documents in your schools and the implementation of curriculum and assessment policies in your system. These representatives will also serve as the regional office’s primary board-level contacts for curriculum review.
The Ministry of Education will cover the expenses and travel costs of your representatives to attend training sessions and meetings as per ministry guidelines. Details will be provided at the October 27, 2011 meeting.

Please complete the attached board contact information sheet for the 2011-2012 school year and return it to Bob Stones, Education Officer, at robert.stones@ontario.ca by **Friday, September 23, 2011**.

Upon receipt of the information confirming your board’s Regional Curriculum Steering Committee representatives for 2011-2012, further information regarding meetings will be forwarded directly to your representatives by email.

If you require additional information, please contact Bob Stones, Education Officer, at 705-725-7156 or 1-866-632-1602.

Thank you for your continued support.

Joan Fullerton
Regional Manager

Attachment