MEMORANDUM TO: Directors of Education, District School Boards
Supervisory Officers, School Authorities

FROM: Joan Fullerton, Regional Manager
Barrie Regional Office

DATE: April 8th, 2009

SUBJECT: Summer Experience Program 2009

I am pleased to inform you that the Ministry of Education (EDU) has been allocated positions for the 2009 Summer Experience Program (SEP) by the Ministry of Government Services’ Youth and New Professionals Secretariat to support youth work opportunities in school boards. As in previous years, administration and funding of this program is provided by Employment Programs and Services, Ontario Shared Services.

The 2009 SEP continues to be a project-based initiative that employs youth aged 15 to 24 years (up to 29 years of age for persons with disabilities). School boards are invited to participate in this program by submitting the attached Project Application Form for each opportunity to employ a youth over the summer, with EDU providing a maximum of $2,685 for each approved project. The positions offered by a school board should support critical activities relating to Ministry core business and provide the opportunity for youth to develop skills that are career related and transferable to the general labour market. Where possible, priority will be given to communities throughout the province to areas of high unemployment.

Completed board applications are due no later than April 24th, 2009 to the Barrie Regional Office. If your board submits more than one project proposal, please use a separate application form for each position, and indicate your priority ranking. Project application forms should be submitted to Mary Lynne Atkinson at 20 Bell Farm Road, Unit #9, Barrie, ON L4M 6E4. If clarification is required, please contact Mary Lynne Atkinson at 705-725-7161 or 1-800-336-3392. As well, further program information is available at http://www.gojobs.gov.on.ca/SEP.asp

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Following the review of the applications, school boards will be notified which have been approved, and receive employment application forms from students. These positions will be posted on the OPS Careers website on May 22nd, 2009, with the advertisements being very generic and indicating that students should contact school boards regarding available positions. School boards must not fill their approved position(s) prior to the June 5th, 2009 closing date. In addition to the OPS Careers website postings, school boards may also advertise their approved positions.

With your help, we hope to have another successful summer.

Sincerely,

[Signature]

Joan Fullerton,
Regional Manager

Attachment: 2008 Summer Experience Program Project Application Form