MEMORANDUM TO: Directors of Education

FROM: Richard Franz, Director (A)
       Student Success/Learning to 18
       Strategic Policy Branch

       Ginette Plourde, Director
       French-Language Policy and Programs Branch

DATE: April 7, 2009

SUBJECT: Employment Ontario website project 2009

As part of the Ministry of Education’s ongoing investment in adult education, the Ministry has asked the Ontario Association of Adult & Continuing Education School Board Administrators (CESBA) to assist School Board Adult and Continuing Education departments with creating and/or updating site information about their adult secondary credit programs through the Employment Ontario website in the “Find Services in Your Area” portal.

Ontario Learns – Strengthening Our Adult Education System, released by the Honourable Kathleen Wynne in 2005, identified the following components of an effective adult education system:

- access to information, assessment and referral services;
- recognition of prior learning and credentials; and
- links between adult education and the workplace.

Employment Ontario (referred to as the Employment Ontario Project in the report) addresses some of the components of an effective adult education system as identified in Ontario Learns. Moreover, as more individuals navigate the Employment Ontario website looking for training/re-training opportunities during these economically challenging times, information on adult secondary school credit programs will be an important choice for many.
In order to meet the requirements of the project, each School Board offering adult secondary school credit programs will be asked to create and/or update their adult credit program site information in the regional FindHelp databases.

Site administrators will be asked to check the information about their adult credit programs through the search by postal code feature of Employment Ontario’s “Find Services in Your Area” portal. CESBA staff will be contacting key personnel within your School Board in April to set up teleconference calls and web training seminars.

Please share this memo with your board personnel responsible for adult and continuing education. We anticipate completion of the project by the end of May 2009.

Original signed by: Richard Franz
Director (A)

Original signed by: Ginette Plourde
Director

Cc: Kit Rankin, Director, Field and Services Branch
Regional Office Managers
Brenda King, Executive Director, CESBA