MEMORANDUM TO: Directors of Education  
Supervisory Officers and Secretary-Treasurers of School Authorities  
Director of the Provincial Schools Branch  
Supervisory Officer of Centre Jules-Leger

FROM: Avis E. Glaze  
Chief Student Achievement Officer & CEO  
The Literacy and Numeracy Secretariat

DATE: June 25, 2007

SUBJECT: Supervisory Officer Symposium  
Building System Capacity for the Diagnostic Process in School Boards

When the original dates of August 15th & 16th were chosen for the Supervisory Officers’ Symposium, our thinking was to schedule the date close to the August CODE meeting for your convenience and to save on travel time. Upon reflection, and based on some feedback, we realize that this date will prevent many of you from having a well-deserved holiday. We know how important it is for individuals who work long hours to have a block of time to revitalization before another busy school year begins. We have therefore rescheduled the date of the symposium to September 20th and 21st. In doing this, we recognize that this might cause other problems due to commitments that you would have already made. Nonetheless, it is our view that ensuring that you have an uninterrupted vacation should take precedence.

In summary the details are as follows:

Topic: Diagnostic Processes to Foster Improved Student Achievement  
Registration: Thursday, September 20th at 4 p.m. to 6 p.m.  
Start Time: 6 p.m. with Dinner on September 20th  
End time: 3:45 p.m. on Friday, September 21st  
Location: Sheraton Centre Hotel, 123 Queen Street, Toronto
Each board is asked to send a team consisting of the Director, Supervisory Officer responsible for Curriculum and Superintendents of Schools. Many of you may already have registered. Please inform CODE if there are any changes. The LNS will cover the accommodation and meals at the symposium for the following number of participants per board:

- Fewer than 30,000 students: 4 participants
- 30,001 to 75,000 students: 6 participants
- Greater than 75,001 students: 8 participants

You were asked to forward the names of your participants, based on the formula, on one registration form.

If you have any questions related to the September symposium for supervisory officers, please contact Ann Perron, Senior Executive Officer at 416-325-9964, ann.perron@ontario.ca.

We look forward to your participation in this important event and we trust that the change meets with your approval.

Sincerely,

Avis E. Glaze

cc:  EDU Deputy Minister  
     EDU Assistant Deputy Ministers  
     Regional Managers  
     Frank Kelly, CODE  
     Deans, Faculties of Education  
     OPC Executive Director  
     CPCO Executive Director  
     OTF Secretary General  
     ETFO General Secretary  
     OECTA General Secretary  
     OSSTF General Secretary  
     ADFO Director General  
     AEFO, Director General