MEMORANDUM TO: Directors of Education
Deans of Faculties of Education
Supervisory Officers of Consortia of School Authorities
Director of Provincial Schools

FROM: George Zegarac
Assistant Deputy Minister
Strategic Planning and Elementary/Secondary Programs Division

Avis Glaze
Chief Executive Officer
The Literacy and Numeracy Secretariat

DATE: September 28, 2007

SUBJECT: FROM THE ROOTS UP: SUPPORTING ENGLISH LANGUAGE LEARNERS IN EVERY CLASSROOM

We are pleased to inform you of the Ministry’s plan to host a provincial symposium: From the Roots Up: Supporting English Language Learners in Every Classroom on December 5th-6th, 2007 in Toronto. The symposium will provide opportunities to learn more about the newly released policy English Language Learners – ESL and ELD Programs and Services: Policies and Procedures for Ontario Elementary and Secondary Schools, Kindergarten to Grade 12, two new resources available to support ELLs, and explore a range of research findings and programs that will be of interest to you and your staff.

Boards and School Authorities are invited to send teams of up to seven people; delegations should include:

- Supervisory Officer*
- Secondary Principal*
- Elementary Principal*
- ESL/ELD Coordinator/consultant*

Other members of the team may be selected from among:

- Secondary ESL/ELD teacher
- Elementary ESL/ELD teacher
- Secondary classroom teacher
- Elementary classroom teacher
- Student Success Leader
- Elementary literacy coach/resource/facilitator
- Teacher librarian
- Guidance teacher/coordinator/consultant

* Implementation of the English language learner policy will be best supported if all four of these board representatives could attend. There will be some sessions designated specifically for administrators / board leaders.

Faculties of Education and Provincial Schools may send up to two delegates each.
To register for this symposium, please return this registration form to Lyle Pearson, Conference Planner at lyle.pearson@wrdsb.on.ca before October 19, 2007. Information on workshop selection will be sent to the Board contact person in early November.

The host hotel is the Intercontinental Hotel, 225 Front Street, Toronto. Guest room reservations will be done by Lyle Pearson; please make sure that delegate information is accurate and includes hotel room requirements.

George Zegarac

Avis Glaze
Please enter as much information as possible and check that it is accurate. Include any special requirements or dietary needs in the "notes" area. Indicating required hotel nights is needed for the planning of this event. Thank you.