MEMORANDUM TO: Directors of Education
Supervisory Officers and Secretary-Treasurers of School Authorities
Director of the Provincial Schools Branch
Supervisory Officer of Centre Jules-Leger

FROM: Avis E. Glaze
Chief Student Achievement Officer & CEO
The Literacy and Numeracy Secretariat

DATE: June 12, 2007

SUBJECT: Supervisory Officer Symposium

At our Supervisory Officers’ Symposium held in August 2006, we discussed the importance of developing a leadership alliance to support student learning. We pledged our commitment to continue working with supervisory officers and to establish initiatives based on expressed needs. One of the founding premises of The Secretariat is to build capacity at all levels of the system to ensure continuous improvement and sustainability. Ensuring that boards have individuals with diagnostic skills is one of our goals. We will be building upon the existing good practices in this area to develop a process that can be used across the system.

Once again, we are pleased to invite supervisory officers to participate in a symposium for leaders so that we may continue to learn with, and from, one another. At this event, we would like to share a school self-evaluation tool and diagnostic process that we have developed with our system partners. Our hope is that this tool will assist supervisory officers and school staff as they diagnose the literacy and numeracy strengths of their schools and identify areas which need further attention. The focus will ultimately be on improving and sustaining learning conditions which will allow students to thrive.

This model will be launched at the symposium with the opportunity for you to become familiar with the document. As well, we have invited highly respected speakers who will address the various components of the diagnostic process. We are delighted to announce that Dr. Douglas Reeves, from the Centre for Performance Assessment, has been
confirmed as one of the speakers to inspire us in the area of leadership, implementation and monitoring to improve student achievement.

We are planning a new series of in-depth capacity building sessions provided in collaboration with supervisory officers. The first session will commence on Wednesday, August 15th with dinner at 6:00 p.m and conclude on Thursday, August 16th at 3:45 p.m. at the Sheraton Centre Hotel in Toronto. Each board is asked to send a team consisting of the Director, Supervisory Officer responsible for Curriculum and Superintendents of Schools. We thank CODE for facilitating the registration process which will be sent to you later in June. The LNS will cover the accommodation and meals at the symposium for the following number of participants per board:

- Fewer than 30,000 students: 4 participants
- 30,001 to 75,000 students: 6 participants
- Greater than 75,001 students: 8 participants

You will be asked to forward the names of your participants, based on the formula, on one registration form.

If you have any questions related to the August symposium for supervisory officers, please contact Ann Perron, Senior Executive Officer at 416-325-9964, ann.perron@ontario.ca.

We look forward to your participation in this important event.

Sincerely,

Avis E. Glaze

cc: EDU Deputy Minister
    EDU Assistant Deputy Ministers
    Regional Managers
    Frank Kelly, CODE
    Deans, Faculties of Education
    OPC Executive Director
    CPCO Executive Director
    OTF Secretary General
    ETFO General Secretary
    OECTA General Secretary
    OSSTF General Secretary
    ADFO Director General
    AEFO, Director General