



*Private Career Colleges Act, 2005*

**Superintendent's Policy Directive  
#2**

**Approval of Teaching English as a  
Second Language (TESL)  
Programs**

June 30, 2008

## Directive

Pursuant to section 23(1) of the *Private Career Colleges Act, 2005*, private career colleges (PCCs) that offer a Teaching English as a Second Language (TESL) program must have the program approved by the Superintendent of Private Career Colleges.

PCCs are required to meet one of two minimum standards for TESL programs:

1. TESL Ontario – for programs that prepare students for employment as ESL teachers in federal government-funded language programs (e.g. Language Instruction for Newcomers to Canada (LINC) programs)
2. TESL Canada Standard One – for programs that prepare students for employment as ESL teachers in other settings (e.g. private language schools).

## Authority

Section 53(1)a of the *Private Career Colleges Act, 2005* enables the Superintendent of Private Career Colleges to issue policy directives setting out standards for vocational programs or classes of vocational programs.

## Compliance

### TESL Canada

When a PCC applies for approval of a new TESL program (i.e. a program that the PCC has not yet begun to deliver to students), the PCC must provide documentation from TESL Canada that demonstrates the PCC has met, at a minimum, the TESL Canada Standard One. PCCs

should refer to Fact Sheet #3 – Interim Third-party Program Assessment for the contact information for TESL Canada.

PCCs that deliver programs recognized by TESL Canada must ensure that all promotional materials and enrolment contracts make clear that graduates will not qualify to work for federal government-funded ESL and LINC programs. Graduates will be able to teach English to international students at private or public institutions.

As a condition of program approval, PCCs offering programs recognized by TESL Canada will be required to use a ministry-specified disclosure in the student enrolment contract that advises students that they will not be eligible for employment in federally-funded language programs upon graduation. Please contact the ministry at 416-314-0500 to obtain a copy of the required disclosure.

PCCs that have obtained TESL Canada recognition must maintain TESL Canada recognition in order to continue delivering the program.

### **TESL Ontario**

PCCs that have been delivering a TESL program to students for at least one year are eligible to apply for TESL Ontario Recognition. PCCs that receive TESL Ontario recognition do not need to use disclosures in the student enrolment contract, as graduates of the program will be eligible for employment in any setting, including federal government-funded language programs.

Please refer to Fact Sheet #3 – Interim Third-party Program Assessment for contact information for TESL Ontario.

PCCs that have obtained TESL Ontario recognition must maintain TESL Ontario recognition in order to continue delivering the program.

### **Effective Date**

This policy directive is effective June 30, 2008

**This document is a legal document and is binding on all private career colleges. Every private career college shall comply with and be operated in accordance with this policy directive.**

**Need More Information?**

If you have questions about the *Private Career Colleges Act, 2005* contact the Ministry of Training, Colleges and Universities' Private Institutions Branch at:

Private Career Colleges Compliance Unit  
Ministry of Training, Colleges and Universities  
9<sup>th</sup> Floor Mowat Block  
900 Bay Street  
Toronto, ON M7A1L2

Telephone: (416) 314-0500 or 1-866-330-3395  
Fax: (416) 314-0499

**OR**

Visit our website at: [www.edu.gov.on.ca/eng/general/private.html](http://www.edu.gov.on.ca/eng/general/private.html)

The full text of the act and regulations can also be downloaded from the Ontario government E-Laws website at:  
[www.e-laws.gov.on.ca](http://www.e-laws.gov.on.ca)