



EMPLOYMENT ONTARIO

Ontario's employment & training network



EMPLOYMENT ONTARIO PROGRAM GUIDE



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EMPLOYMENT ONTARIO PROGRAM GUIDE

If you're looking for work, deciding on a career, or thinking of making a career change, we can help you get started. If you're an employer who needs skilled workers, we can help you too.

At a time when 70 per cent of all new jobs require some form of postsecondary education, Employment Ontario is helping people get the skills they require and the jobs they want, and helping employers find the skilled workers they need.

Employment Ontario offers job seekers, newcomers, apprentices, students, employers, and communities a single point of access to Ontario's employment and training programs and services.

PROGRAMS FOR JOB SEEKERS

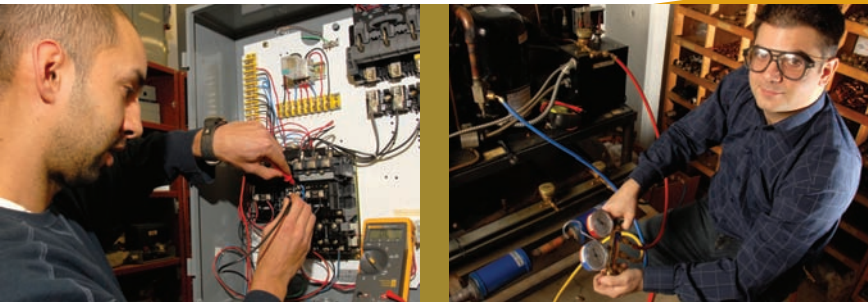
These programs benefit people who are either looking for work or for training that will lead to workforce participation:

- ♦ **Job Connect**, the province's primary employment program, helps job seekers identify employment goals and find jobs, including those in the skilled trades. A number of Job Connect offices specialize in helping newcomers find work.
- ♦ The **Literacy and Basic Skills** program provides services to individuals, including at-risk youth and adults in low-wage, low-skill jobs, who lack the literacy, numeracy, and other skills necessary to help them achieve the goals of employment or independence they may have. The program also offers **Academic Upgrading** to help people qualify for entry into postsecondary education and training programs.
- ♦ **Ontario Employment Assistance Services** helps people who are unemployed decide on the kind of work they want and find and keep a job by providing them with services such as employment counselling, training in job search techniques, labour market information, and job placement.
- ♦ **Ontario Employment Resource Centres** provide people looking for work with services such as workshops on how to perform well in a job interview and referrals to other employment services in the community.
- ♦ The **Ontario Job Bank**, at www.jobbank.gc.ca, is part of a nationwide network of job postings. Jobs listed on the site are located throughout Canada and are open to all Canadians.
- ♦ **Ontario Job Creation Partnerships** provide eligible unemployed people with opportunities to gain work experience that will lead to long-term employment. Projects receiving support must be designed to help develop the community and the local economy.
- ♦ The **Ontario Self-Employment Benefit** provides financial assistance and business-planning advice to eligible unemployed individuals who want to start their own business. The financial assistance is intended to cover living and other expenses during the initial stages of the business.
- ♦ The **Ontario Skills Development** program helps eligible unemployed people who need marketable skills to re-enter the workforce. The program covers some of the costs associated with training, such as those for tuition and books.
- ♦ The **Ontario Targeted Wage Subsidy** assists eligible unemployed individuals in getting on-the-job experience by providing employers who might not otherwise hire them with assistance in paying their wages.

PROGRAMS FOR EMPLOYERS

These programs support employers who are either looking for skilled workers or who want to hire people who lack work experience and/or require on-the-job training:

- ♦ **Job Connect**, the province's primary employment program, offers incentives to employers interested in hiring job seekers who meet the program's eligibility requirements.
- ♦ The **Ontario Job Bank**, at www.jobbank.gc.ca, is part of a network that allows employers to post job opportunities nationwide.



- ♦ **Ontario Job Creation Partnerships** support projects that help develop the community and the local economy and provide work experience that will lead to long-term employment to eligible individuals.
- ♦ The **Ontario Targeted Wage Subsidy** provides employers with financial assistance to hire and train individuals eligible for the program whom they might not otherwise hire.
- ♦ The **Summer Jobs Program** provides employers with hiring incentives of \$2 per hour to provide summer job placements for students.

PROGRAMS FOR APPRENTICES AND EMPLOYERS OF APPRENTICES

These programs help people who want to pursue a career in the skilled trades become apprentices and support employers who want to hire and train apprentices:

- ♦ The **Apprenticeship Innovation Fund** supports the updating of apprenticeship classroom training standards and innovation in training methods.
- ♦ **Apprenticeship Scholarships** worth \$1000 are available to high school leavers who return to school to qualify to enter apprenticeships. **Employer Signing Bonuses** of \$2000 per apprentice are available to employers who support the registration of and provide apprenticeship training to individuals receiving apprenticeship scholarships.
- ♦ The **Apprenticeship Training Tax Credit** allows eligible employers to claim up to \$5000 per apprentice in each of the first three years of training in specific skilled trades.
- ♦ The **Co-op Diploma Apprenticeship Program** allows people to combine studies leading to a college diploma with apprenticeship training.
- ♦ The **Loans for Tools Program** helps apprentices buy the tools and equipment they need to perform the trade in which they are apprenticing.
- ♦ **Modular Training** consists of short-term training programs or modules that encompass the fundamentals of safe work practices and equipment operation in occupations in the areas of mining, logging, crane operation, and commercial vehicle maintenance. Trainees receive accreditation for each module they complete.



- ◆ The **Ontario Youth Apprenticeship Program** offers students the opportunity to train as apprentices while completing their secondary school diplomas.
- ◆ The **Pre-Apprenticeship Training Program** helps people become eligible for apprenticeship in a trade by providing them with opportunities to strengthen skills related to that trade.
- ◆ The **Sector Initiatives Fund** helps industry sectors and organizations develop training programs that address skills gaps in their sector.

PROGRAMS THAT GIVE STUDENTS WORK EXPERIENCE

These programs help students get work experience that can be a foundation for a career:

- ◆ The **Co-op Diploma Apprenticeship Program** lets people combine studies leading to a college diploma with apprenticeship training.
- ◆ The **Ontario Youth Apprenticeship Program** gives students the opportunity to train as apprentices while completing their secondary school diplomas.
- ◆ The **Summer Jobs Program** provides job search and self-marketing support services to students, and hiring incentives of \$2 per hour to employers who provide summer job placements.

PROGRAMS FOR PEOPLE AND COMMUNITIES ADJUSTING TO LABOUR MARKET CHANGES

These programs and services fund employers or organizations that help people and communities manage economic change:

- ◆ **Ontario Labour Market Partnerships** provide funding to help employers, employee and employer associations, and communities improve their ability to plan for their human resource needs and implement labour force adjustment plans.
- ◆ The **Rapid Re-employment Training Service** helps communities and employees deal with plant or company closures. The service provides a response within one hour of the public announcement of a major closure or downsizing, a service action plan for the affected community within 30 days, and individual service action plans for affected workers, including a training plan where appropriate, within 15 days of an initial assessment.

Descriptions of these programs and services are also available in Arabic, Chinese, Cree, Farsi, French, German, Greek, Gujarati, Hindi, Korean, Italian, Ojibwe, Oji-Cree, Polish, Portuguese, Punjabi, Romanian, Russian, Spanish, Tagalog, Tamil, Ukrainian, Urdu, and Vietnamese at www.ontario.ca/employmentontario.

For more information, call Employment Ontario toll-free at 1-800-387-5656 (TTY at 416-325-4084) or visit www.ontario.ca/employmentontario.

