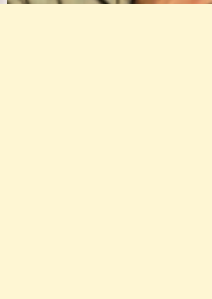
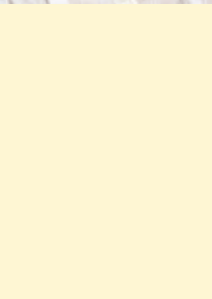
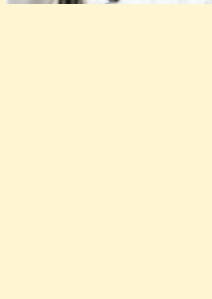




EMPLOYMENT ONTARIO

Ontario's employment & training network



EMPLOYMENT ONTARIO PROGRAM GUIDE, INCLUDING SECOND CAREER

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EMPLOYMENT ONTARIO PROGRAM GUIDE, INCLUDING **SECOND CAREER**

If you're looking for work, deciding on a career, or thinking of making a career change, we can help you get started. If you're an employer looking for skilled workers, we can help you too.

At a time when 70 per cent of all new jobs require post-secondary education or enhanced skills training, Employment Ontario is helping people get the skills they require for the jobs they want, and it's helping employers find the skilled workers they need.

Employment Ontario offers job seekers, newcomers, apprentices, students, employers, and communities a single point of access to Ontario's employment and training programs and services.

PROGRAMS FOR JOB SEEKERS

These programs benefit people who are looking for work, or looking for the training that will lead to workforce participation:

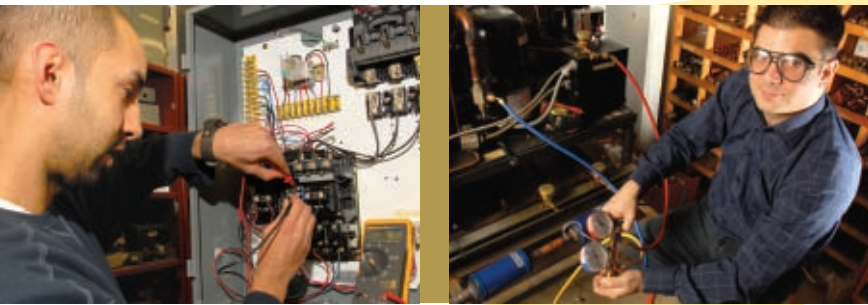
- ♦ **Second Career** helps recently laid-off unemployed workers retrain in order to make the transition to a new career in a high-skill occupation that is in demand in their area. Second Career provides financial assistance, based on individual need, to help people with some of the costs associated with a long-term training plan, including the cost of tuition and books.
- ♦ **Job Connect** helps job seekers identify employment goals and find jobs, including those in the skilled trades. A number of Job Connect offices specialize in helping newcomers find work.
- ♦ The **Literacy and Basic Skills** program provides services to individuals, including at-risk youth and adults in low-wage, low-skill jobs, who lack the literacy or numeracy necessary to help them achieve goals of employment or greater independence. The program also offers **Academic Upgrading** to help people qualify for entry into postsecondary education and training programs.

- ♦ **Ontario Employment Assistance Services** helps people who are unemployed find and keep a job in a field of their interest. Services provided include employment counselling, training in job search techniques, labour market information, and job placement.
- ♦ **Ontario Employment Resource Centres** provide people looking for work with services such as workshops on how to perform well in a job interview and referrals to other employment services in the community.
- ♦ The **Ontario Job Bank**, at www.jobbank.gc.ca, is part of a nationwide network of online job postings. Jobs listed on the site are located throughout Canada and are open to all Canadians.
- ♦ **Ontario Job Creation Partnerships** provide eligible unemployed people with opportunities to gain work experience that will lead to long-term employment. Projects receiving support must be designed to help develop the community and the local economy.
- ♦ The **Ontario Self-Employment Benefit** provides financial assistance and business-planning advice to eligible unemployed individuals who want to start their own business. The financial assistance helps to cover living and other expenses during the initial stages of the business.
- ♦ The **Ontario Skills Development** program helps eligible unemployed people develop the marketable skills they need to re-enter the workforce. The program covers some of the costs associated with training, such as those for tuition and books.
- ♦ The **Ontario Targeted Wage Subsidy** helps eligible unemployed individuals get on-the-job experience by providing employers who might not otherwise hire them with assistance in paying their wages.

PROGRAMS FOR EMPLOYERS

These programs support employers who are either looking for skilled workers or who want to hire people who need work experience and/or require on-the-job training:

- ♦ **Job Connect** offers incentives to employers who hire job seekers meeting the program's eligibility requirements.
- ♦ The **Ontario Job Bank**, at www.jobbank.gc.ca, is part of a nationwide network that allows employers to post job opportunities online.



- ♦ **Ontario Job Creation Partnerships** support projects that help develop the community and the local economy by giving eligible individuals work experience that will lead to long-term employment.
- ♦ The **Ontario Targeted Wage Subsidy** provides employers with financial incentives to hire and train eligible individuals whom they might not otherwise employ.
- ♦ The **Summer Jobs Program** provides employers with hiring incentives of \$2 per hour to provide summer job placements for students.

PROGRAMS FOR APPRENTICES AND EMPLOYERS OF APPRENTICES

These programs help people who want to pursue a career in the skilled trades become apprentices and support employers who want to hire and train apprentices:

- ♦ The **Apprenticeship Training Tax Credit** allows eligible employers to claim up to \$5000 per apprentice in each of the first three years of training in specific skilled trades.
- ♦ The **Ontario Youth Apprenticeship Program** offers students the opportunity to train as apprentices while completing their secondary school diplomas.
- ♦ The **Pre-Apprenticeship Training Program** helps people become eligible for apprenticeship in a trade by providing them with opportunities to strengthen skills related to that trade.
- ♦ The **Apprenticeship Innovation Fund** supports the updating of apprenticeship classroom training standards and innovation in training methods.
- ♦ **Apprenticeship Scholarships** worth \$1000 are available to high school leavers who return to school to qualify to enter apprenticeships. **Employer Signing Bonuses** of \$2000 per apprentice are available to employers who provide apprenticeship training to individuals receiving apprenticeship scholarships.
- ♦ The **Co-op Diploma Apprenticeship Program** allows people to combine studies leading to a college diploma with apprenticeship training.
- ♦ The **Loans for Tools Program** helps apprentices buy the tools and equipment they need for their trade.



- ◆ **Modular Training** consists of short-term training programs or modules that encompass the fundamentals of safe work practices and equipment operation in the areas of mining, logging, crane operation, and commercial vehicle maintenance. Trainees receive accreditation for each module they complete.
- ◆ The **Sector Initiatives Fund** helps industry sectors and organizations develop training programs that address skills gaps in their sector.

PROGRAMS THAT GIVE STUDENTS WORK EXPERIENCE

These programs help students get work experience that can be a foundation for a career:

- ◆ The **Co-op Diploma Apprenticeship Program** lets people combine studies leading to a college diploma with apprenticeship training.
- ◆ The **Ontario Youth Apprenticeship Program** gives students the opportunity to train as apprentices while completing their secondary school diplomas.
- ◆ The **Summer Jobs Program** provides job search and self-marketing support services to students, and hiring incentives of \$2 per hour to employers who provide summer job placements.

PROGRAMS FOR PEOPLE AND COMMUNITIES ADJUSTING TO LABOUR MARKET CHANGES

These programs and services fund employers or organizations that help people and communities manage economic change:

- ◆ **Ontario Labour Market Partnerships** provide funding to help employers, employee and employer associations, and communities improve their ability to plan for their human resource needs and implement labour force adjustment plans.
- ◆ The **Rapid Re-employment Training Service** helps communities and employees respond to plant closures or layoffs. The service provides a response within one hour of the public announcement of a major closure or downsizing, and brings together a full range of services to support the community. Individual service action plans are also developed for affected workers, including a training plan where appropriate.

Descriptions of these programs and services are also available in Arabic, Chinese, Cree, Farsi, French, German, Greek, Gujarati, Hindi, Korean, Italian, Ojibwe, Oji-Cree, Polish, Portuguese, Punjabi, Romanian, Russian, Spanish, Tagalog, Tamil, Ukrainian, Urdu, and Vietnamese at www.Ontario.ca/EmploymentOntario.

For more information, call Employment Ontario toll-free at 1-800-387-5656 (telephone device for the deaf: 1-866-768-1157) or visit www.Ontario.ca/EmploymentOntario.

Employment Ontario now offers a free interpretation service to provide access to program and referral services to clients calling on the telephone who speak little English or French.

Ontario receives support for some skills training programs from the Government of Canada.

