Facilitator Tips

Facilitators have an important role to play in encouraging contributions from the diversity of participants involved in consultation discussions. These facilitation tips are intended to support the most inclusive and productive discussion possible.

• **Be sure to include everyone and encourage different points of view:**
  – “Does anyone see it differently?”
  – “Do you have anything you wish to add to the conversation?”

• **Ask participants to reflect on the various roles they occupy:**
  – “How would you answer this question as a parent/grandparent/business owner/teacher/etc.?”

• **Encourage participants to consider their own experiences with the subject matter in question:**
  – “How have you seen technology being used more effectively in your workplace?”
  – “Can you recall a time when student well-being came into focus based on your own experiences (as a student/parent/grandparent/etc.)?”

• **Request more information:**
  – “What do you mean by that?”
  – “Can you give me an example?”

• **Make sure people’s ideas are recorded:**
  – “These are great ideas. All your responses add value to this inquiry and we want to record them in order to strengthen your input.”