# Appendix C: Outdoor Space / Playground Repair Log

Please complete in full for any required repairs and attach any forms or other documentation related to the repair.

| **Date Issue Identified** | **Description of Issue** | **Initial Steps to Ensure Safety (e.g., area sectioned off, alternate play space used etc.)** | **Repair Plan, Including Timeline** | **Individual / Company Responsible for Repair** | **Date Repair Completed** | **Initials** |
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**Disclaimer:** This document is a sample template that has been prepared to assist licensees in understanding their obligations under the CCEYA and O. Reg. 137/15.  It is the responsibility of the licensee to ensure that the information included in this document is appropriately modified to reflect the individual circumstances and needs of each child care centre it operates.

Please be advised that this document does not constitute legal advice and should not be relied on as such. The information provided in this document does not impact the Ministry’s authority to enforce the CCEYA and its regulations. Ministry staff will continue to enforce such legislation based on the facts as they may find them at the time of any inspection or investigation.

It is the responsibility of the licensee to ensure compliance with all applicable legislation. If the licensee requires assistance with respect to the interpretation of the legislation and its application, the licensee may wish to consult legal counsel.