Child’s Symptoms of Illness Record

**[Insert Name of Child Care Centre]**

**Child’s Full Legal Name:** Click here to enter text. **Child’s Date of Birth**: dd/mm/yyyy

| Date Observed | Time Observed | Description of the Child’s Symptoms of Illness Observed | Description of Actions Taken by Child Care Centre[[1]](#footnote-1) | Name(s) and Initial(s) of Staff who Observed Symptoms/Took Action |
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| [add rows as required] |  |  |  |  |  |

Regulatory Requirements: Ontario Regulation 137/15

Child illness and accident

36(2) Every licensee shall ensure that where a child receiving child care at a child care centre it operates or at a premises where it oversees the provision of home child care appears to be ill, the child is separated from other children and the symptoms of the illness noted in the child’s records.

Records re children

72(1) Every licensee shall ensure that up-to-date records that are available for inspection by an inspector or program adviser at all times are kept of the following matters in respect of each child receiving child care at a child care centre operated by the licensee or receiving child care at a premises where it oversees the provision of home child care:

9. Any symptoms indicative of ill health.

**Disclaimer:** This document is a sample template that has been prepared to assist licensees in understanding their obligations under the CCEYA and O. Reg. 137/15. It is the responsibility of the licensee to ensure that the information included in this document is appropriately modified to reflect the individual circumstances and needs of each child care centre it operates.

Please be advised that this document does not constitute legal advice and should not be relied on as such. The information provided in this document does not impact the Ministry’s authority to enforce the CCEYA and its regulations. Ministry staff will continue to enforce such legislation based on the facts as they may find them at the time of any inspection or investigation.

It is the responsibility of the licensee to ensure compliance with all applicable legislation. If the licensee requires assistance with respect to the interpretation of the legislation and its application, the licensee may wish to consult legal counsel.

1. e.g., child separated from other children, parents contacted, child examined by legally qualified medical practitioner or a registered nurse, serious occurrence reported, etc [↑](#footnote-ref-1)